**THESIS SUBMISSION 2021/2022/1**

**for BSc and MSc students**

**The deadline of the thesis submission: 22nd October 2021 12.00 o’clock.**

You should upload your thesis into the University of Debrecen Electronic Archive (DEA) by this time. You should not submit your thesis printed and bounded so the thesis submission is only the uploading to DEA.

Here you can find many useful information to the uploading: *https://dea.lib.unideb.hu/dea/handle/2437/85081?locale-attribute=en*

You should upload 2 separate files by one uploading:

-the thesis

-the Declaration (Annex 2 in Thesis requirements) The Declaration must be uploaded filled in and signed.

Both files must be uploaded in pdf format in a secured version. We kindly ask you to follow the steps on how to make a file secured for copy and print protection (see the Thesis upload guide

*https://mad-hatter.it.unideb.hu/portal/displayDocument/Szervezeti%20t%C3%A1rak/Kari%20t%C3%A1rak/GTK/Dokumentumt%C3%A1r/Angol%20nyelv%C5%B1%20dokumentumok/Thesis/Thesis%20upload%20guide.pdf).*

After you have uploaded your thesis into DEA, your supervisor will upload the Supervisor’s opinion sheet of your thesis into Neptun but only if s/he agrees that you can submit your thesis. If yes, we will let your thesis into DEA and your thesis submission will become final by that. You will get a message about this from DEA.

You will find your supervisor’s opinion sheet and the review of your thesis here in Neptun: Studies / Degree thesis/Thesis application / Reviewer/Consultant / Review conclusion

Here are some additional information:

-If a thesis is not provided to the supervisor at least two weeks before the deadline for submission it cannot be accepted

-Please check how the title page/internal must look like in the Thesis requirements. There cannot be any kind of variations in it at all!

-Please add the name of the university, the faculty, the institution and the department where your supervisor belongs to to the internal page as it is in the sample in the *Annex 1 in Thesis requirements.*

-You must put the Hungarian title as well on to the internal title page! Please ask your supervisor to translate the English title into Hungarian for you.

**Institutional thesis defence: 15th – 17th November 2021**. Only those students can take their defences who has submitted and uploaded his/her theses before the deadline and they have passed the thesis review. The students will be informed about the time and place of their defences via emails.

**Final exam: 13th  - 15th December 2021.**

Registrar’s Office

Faculty of Economics and Business

University of Debrecen